



RULES AND REGULATIONS

1. To insure variety and to eliminate repetition, the Elbow Lake Flekkefest Committee will limit the kinds of food served/merchandise sold. The selection of the vendors will be primarily determined by the type and price of food/merchandise that is specified in the application and offered for sale during the event.
2. No offensive, racial or drug related merchandise will be displayed, sold or distributed. This will be monitored and any objectionable merchandise will be removed from booths immediately. Failure to comply will result in immediate closure of booth.
3. No weapons are permitted on the premises, either personal or for sale.
4. The vendor will be responsible for all set-up equipment needed for their booth including tents, tables, chairs, banners, etc, and equipment and other necessary items to provide service.
5. The vendor will be responsible for supplying UL listed extension cords, if needed. The vendor will be responsible for construction, dismantling, and clean-up of their booth area.
6. All areas are to be kept neat, clean and orderly at all times. No dumping of liquids, water, grease or food waste is allowed. Use of storm drains is prohibited. Vendor will be responsible for all fines resulting from code violations.
7. If more than reasonable clean-up is required after the vendor departs, a bill for \$50 for clean-up charges will be sent to the vendor.
8. The vendor is responsible for collecting and paying sales tax to the State of Minnesota for the food or products sold, and meeting all state, county and city code requirements.
9. This is a Rain/Shine event. There will be no Rain/Weather refunds. Please come prepared for the possibility of wind and rain.
10. All booths are assigned on a "first come, first served" basis and absolutely no booth space will be held without payment of space rental.
11. Applications must be legible, signed and all information included.

Failure to comply with these terms/rules may cause dismissal from the property and exclusion from participation in future events.

Liability and Security

The Elbow Lake Flekkefest Committee, its board of directors and its staff will not be responsible for losses of any kind, whether by fire, theft, physical violent, elements of nature or any other causes whatever their origination. Flekkefest Days will provide minimal security during the event; however vendors will be responsible for their own merchandise and equipment, its protection and its insurance.

Insurance

All entries must have insurance. Certificates of Insurance, naming the Elbow Lake Flekkefest Days may be required at the discretion of the Flekkefest Committee.

Health Inspection

Food Vendors must obtain a special event food stand license from the Minnesota Department of Health. This license must be available on site. (Please allow a minimum of one week for processing this license.) Dept. of Health regulations must be followed during the event. They have the authority to close down any food booth not meeting requirements. The Elbow Lake Flekkefest Committee is not responsible for any refunds due to such a closing.

Vendor Fees

To help offset advertising and other expenses, the vendor fees will be as follows:

Non-profit organizations operating in Grant County: 10% of your net profit due by August 20 of the Festival year.

Elbow Lake Businesses: General Sponsorship greater than \$250 = no fee.

No sponsorship or sponsorship less than \$250 = \$100/day - \$150/2 days.

Outside Professional Vendors: \$100/day or \$150/2days.

Application Submission & Acceptation

Please make sure you have enclosed the following:

- Completed & signed application.
- Vendor fee if known.
- Sales Tax ID# if applicable.
- A self addressed stamped envelope or email for confirmation.

The mailing address is:

The Flekkefest Committee
PO Box 145
Elbow Lake, MN 56531

APPLICATION FORM

Business/Organization/Vendor

Name: _____

Contact person: _____

Address: _____

City: _____ ST: _____ Zip: _____

Phone: _____ Email: _____

Check all that apply:

Event/Food Stand: _____ Flekke-Feast at Veteran's Park: _____

Volunteer: _____ Days you would prefer to participate:

Friday _____ Saturday _____ Desired time: _____

Desired location: _____

Description of Food/Merchandise/Event:

The Elbow Lake Flekkefest Committee reserves the right to approve or deny any of your listed products due to duplications from vendors. The Committee will notify you if any of your items are denied.

Minnesota Sales Tax #: _____

Note: All vendors need to enclose their Minnesota ST-19 form with this application.

Food Vendors: Your MN Department of Health or MN Department of Agriculture Food Service License/Permit must be available during the festival.

Electrical Needs: 120 volt amps _____ 240 volt amps _____ Not Applicable _____

Number of outlets required _____ Water hookup needed? Yes / No (Circle one)

Other requirements/requests

RELEASE OF LIABILITY

Indemnification

I have read the Elbow Lake Flekkefest Committee vendor policies, procedures, rules, regulations and requirements for application to participate in the Flekkefest Event and agree to abide by such. I agree to and hereby assume any and all risks of personal injuries to myself including death and damages to my property caused by or arising from participation in this event. I agree to defend, indemnify and hold the Elbow Lake Flekkefest Committee and the City of Elbow Lake harmless from and against any claim, demand, suit, loss, causes of action, damages, liabilities, obligations, costs, expenses and judgments (including without limitation, death and damages to property), caused by my acts or omissions or failure to abide by the rules and conditions contained there in. The Elbow Lake Flekkefest Committee, as official promoters and organizers of the event, retains the sole propriety over all aspects of the event, which includes posters, other memorabilia, vendor selections, and reserves the right to final interpretation of all rules. Photo and Publicity Release: I hereby grant permission for any photographs or publicity while a participant in the Flekkefest Event to be used in conjunction with publicity for the Flekkefest Event. Submission of this application and payment of fee does not guarantee a space.

I HAVE READ AND UNDERSTAND THE ABOVE RELEASE AND INDEMNIFICATION.

Signature _____ Date _____